

भारत सरकार
Government of India
विज्ञान और प्रौद्योगिकी मंत्रालय
Ministry of Science and Technology
विज्ञान और प्रौद्योगिकी विभाग
Department of Science and Technology
प्रशासन अनुभाग
Administration II (B) Section
Technology Bhavan, New Mehrauli Road,
New Delhi-110 016

L.T.E NO.: D-13012/1/5/2011 Admn II (B)

Date: 02 Feb., 2011

To,

As per attached list

Subject: Limited Tender Enquiry for supply of minor electrical consumables for use in the Department of Science & Technology, Technology Bhavan, New Delhi.

Dear Sirs,

For and on behalf of the President of India, sealed tenders are invited from firms whose names are given in the attached list for supply of minor electrical consumables for use in DST, Technology Bhavan, New Delhi-16 as per the attached schedule.

2. In case your firm is interested in the above said supply, you are requested to quote your lowest prices in the enclosed Proforma in a sealed cover. The sealed cover containing the quotation should be super scribed "**Quotations for Supply of Minor Electrical Consumables at DST**" and should be dropped in the tender box kept near the Reception of the Technology Bhavan **latest by 1500 hours** on or before the **22nd February, 2011**. Sealed bids received within the closing time limit will be opened on the same day at 1530 hrs in Raman Auditorium, WH Block in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

3. The sealed envelop must be accompanied by duly filled in Annexure I attached with the tender document. The registered firms are exempted from submission of Earnest Money Deposit (EMD). Unsolicited bids from parties not invited, if received, will be rejected straightway. No representation in this regard will be considered by the Department.

4. Tendering firms fulfilling the requirements in this tender document are requested to quote their competitive lowest prices as per the requirements given in the attached schedules.

Yours faithfully,

(Rajiv Mahendru)
Under Secretary to the Govt of India
Tel: 26590349
Cont'd.....02/-

Copy to : FICCI, DST : For display in the Department's Website.

**IMPORTANT INFORMATION, GENERAL INSTRUCTIONS
And terms & conditions**

Sl No.	Description	Contents
1.	Purchaser	THE PRESIDENT OF INDIA
2.	Single bid system	This tender will be processed in single bid system
3.	Firm and fixed rates	Prices should be quoted on net destination basis at DST (inclusive all duties, taxes, VAT/ service charges, insurance, freight etc.) and firm & fixed price basis. The prices/rates quoted should be indicated in words as well as in figures and in INR only. Request for enhancement of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for enhancement of prices/contracted rates shall be rejected straightaway without any consideration.
4.	Non-transferability	This tender is non-transferable.
5.	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
6.	EMD	Nil
7.	Performance Security	Nil
8.	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letterhead/ Quotations will not be accepted and ignored straightaway.
9.	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances.
10.	Time & date of receipt and opening of bids	In the event of any confusion, the time set in the clock in the room of Under Secretary (Admn.II-B) will be taken as standard and decisive. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices.
11.	Purchaser's right	Purchaser reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
12.	Purchaser's Address & Work site	The bid should be addressed to "Under Secretary, Admin II (B) Section, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-16 and dropped in the Tender Box of Admn. II B Section kept near Reception Room at the entrance of Technology Bhavan, New Mehrauli Road, New Delhi on or before at 1500 hours on 22nd Feb., 2011. In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to Under Secretary, Admn.II B or S.O. Admn II B, DST before expiry of the closing time.
13.	Duties & Taxes	All inclusive
14.	Inspecting Officer	Authorized representative of DST, New Delhi
15.	Inspection Authority	Department of Science and Technology (DST), Technology Bhavan, New Delhi or any party, a Govt. agency, so authorized by DST.
16.	Delivery period	Within one month from the date of receipt of supply date as indicated in the supply order.

Sl No.	Description	Contents
17.	Dispatch instructions	Stores are required to be delivered at the Technology Bhavan premises on free delivery to the consignee's premises/ freight paid basis.
18.	Liquidated Damages	In case the firm does not supply the goods within delivery period as stipulated, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to ½ % per week of the price of any stores which the contractor has failed to execute/ deliver/install within the stipulated time limit. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total contract price.
19.	Acceptance of offer	Item-wise prices should be quoted. For award of contract and comparison of prices the net total/ bundled price of the schedule will be considered (Inclusive all taxes & duties).
20.	Warranty	One year from the date of supply.
21.	Qualifying requirements	Award of contract against this enquiry shall be limited only to those firms registered with DST and names appear in the list appended. Offers from firms other than those shall not be considered.
22.	Validity of tender	Tender shall be kept valid for acceptance by DST for a period not less than 60 days after the tender opening date.
23.	Rates	a) Rate should be quoted per unit basis in the enclosed Performa as per Schedule attached with the tender document. b) During the entire period of the contract, no request for any increase in rates will be entertained.
24.	Award of contract	a) The Department will award the contract to the tenderer whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price (Bundled price for entire quantity). b) The tenderer whose rate is accepted will be notified of the award of contract by the Department prior to expiration of the tender validity period. The terms and conditions stipulated in the tender document shall be fully applicable to the resultant contract and taken as an integral part of the contract concluded on the basis of this Tender Enquiry.
25.	Terms of payment	The payment shall be made after the receipt and proper functioning of the stores specified. The bill (in triplicate) be submitted to the under signed. In no case advance payment will be made to any firm.
26.	Inspection Authority & Inspecting Officer	Department of Science & Technology and Authorized representative of DST, New Delhi-16.
27.	Paying authority	Controller of Accounts or his authorized representative, Pay & Accounts Office, DST, New Delhi-110016
28.	Applicable law	The resultant contract shall be interpreted in accordance with the laws of Union of India. Settlement of disputes, if any, emanating from resultant contract shall be subject to jurisdiction in Delhi.
29.	Disputes	Any disputes/ differences arising shall be settled through arbitration. The purchaser and contractor shall first try to resolve the differences/ disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either the purchaser or the contractor shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
30.	Tender Document	A complete set of the tender document may be collected personally from Section Officer Admin II (B), Department of Science & Technology, New Delhi . Complete tender document is available on Departmental website: http://dst.gov.in and may be downloaded and used for submission of the bid.
31.	Tender fee	Nil

Sl No.	Description	Contents
32.	Submission, acceptance and rejection of tender	<p>a) A complete set of the tender document may be collected personally from Section Officer Admin II (B), Department of Science & Technology, New Delhi. Complete tender document is available on Departmental website: http://dst.gov.in and may be downloaded and used for submission of the bid. The envelop containing the quotation should be duly sealed and be super-scribed as "Quotations for Supply of Minor Electrical Consumables at DST". The sealed envelop should be dropped in the tender box kept [Tender Box Admin II (B)] near the reception of Technology Bhavan on or before 3.00 PM on 22nd Feb., 2011 which will be opened on the same day at 3.30 PM in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.</p> <p>b) Tenders which are not complete in all respects are liable to be rejected.</p> <p>c) While submitting the tender for this work the tenderers will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document. Any doubts or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this Tender Enquiry, the same must be got clarified from DST at least 03 days before tender closing date. Requests for postponing the tender opening date for the same shall be accepted by DST.</p> <p>d) Tenderers will indicate the complete address of their firm/ office along with telephone numbers.</p> <p>e) Contract shall be awarded to the firm offering the lowest / net bundled price and not with reference to the lowest prices quoted for the sub-items. However, if prices for each & every item are not quoted Net- bundled price offered shall not be accepted.</p>

Cont'd...05/-

Annexure I

Department of Science & Technology
Admin II (B) Section
Contractor's details

Supporting documents be annexed with the application form (Applications found deficient in any respect are liable to be rejected without further correspondence)

Sl No.	Description	Information	
01	Name of the Applicant		
02	Nationality		
03	Address (attach separate paper for addresses of other offices)	Regd. Office	
		Head office	
04	Telephone Numbers	Landline No.	
		Mobile No.	
		Fax No.	
		E-mail address	
05	Other Details	PAN Details	
		VAT Registration Number	
		DST Registration Number (If allotted)	
06	Place of business		
07	Certificates		
	a)	I/ we (including all partners) certify that I/ we have read the Terms & Conditions mentioned in the tender enquiry form and shall abide by them	
	b)	I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by DST/ Government.	

Signature of the bidder

Cont'd...06/-

Schedule of requirements: Supply of minor electrical consumables for use in the Department of Science & Technology, Technology Bhavan, New Delhi.

Name of the Firm:

Registration number allotted by DST:-

Sl No.	Description of the items required	Unit	Qty	Unit rate (in Rs.)	Amount (in Rs.)
01	3 core wire 40/76 PVC insulated, Make- Plaza	Mtr	200		
02	Flexible twin twisted insulated copper wire, Make- Plaza	Mtr	100		
03	Multi plug 16 Amps, Make- Anchor	Each	30		
04	Plug top 16 Amps, 3-pins, Make- Anchor	Each	60		
05	Plug tops 6 Amps, 3 pins, Make Anchor	Each	60		
06	AAA size cells (for A/Cs) Make -Duracell	Each	50		
07	Industrial metallic top Make-Crompton/ Havells	Each	30		
08	AA Size Dry cells (1.5 Volts) Make-Duracell	Each	25		
09	Bulb holder- Make- Anchor	Each	25		
10	3 core wire 40/76 Cotton insulated, Make- Plaza	Mtr	100		
11	Multi plug 6 Amps, Make-Anchor	Each	30		
12	Insulation tape Make- Steel grip	Each	25		
13	CFL Lamps 11W/ 16W/ 20W / 22 W (without choke-15 each), Make- Philips	Each	60		
14	Socket 16 Amp., Make : Anchor	Each	20		
15	Socket 06 Amps., Make: Anchor	Each	20		
16	Net Bundled price to be paid by DST on all inclusive basis				

Signature of the bidder

List of firms Registered with DST for supply of Electrical Stores:-

M/S Summercool Home Appliances (P) Ltd D-41/1, Meerut Road Industrial Area Site -3 Ghaziabad-201 003 (U.P)	M/S ACE UTILITIES 259, HOG MARKET, RAJENDRA PLACE NEW DELHI
M/S Cello Electricals Pvt. Ltd. 352, Kallu Pura, Near-II E, Nehru Nagar, Ghaziabad-201 001 (UP)	M/S AIR EXCEL 41, NATIONAL PARK LAJPAT NAGAR, NEW DELHI
M/S Indersons H-10 Main Market, Rajouri Garden, New Delhi-110027	M/S G K REFRIGERATION 60-H, ARJUN NAGAR SAFDARJUNG ENCLAVE NEW DELHI-110029
M/S JILCO B-70/22, DSIDC Complex, Lawrence road, New Delhi-35	M/S MAINTENANCE CORPORATION 1735/2, SHER SINGH BAZAR KOTLA MUBARAKPUR NEAR NDSE PT-I, NEW DELHI
M/S Kumar Industries Kh No.33/9 & 33/12, Bawana Road, Samaipur Industrial Area, New Delhi-110 042	Nil