



भारत सरकार
Government of India
विज्ञान और प्रौद्योगिकी मंत्रालय
Ministry of Science and Technology
विज्ञान और प्रौद्योगिकी विभाग
Department of Science and Technology
प्रशासन अनुभाग
Administration II (B) Section
New Mehrauli Road, New Delhi-110 016

File No. D- 24012/1/1/2007 Admn II (B)

Date: 18 Sept., 2009

To.

All Interested vendors

Sub : Invitation for registration of contractors for Comprehensive Annual Maintenance Contract (AMC) and other Air-conditioning related works in Department of Science & Technology, Technology Bhavan, New Delhi.

Dear Sirs,

Applications are invited for registration of contractors for a period of three years for Comprehensive Annual Maintenance Contract (AMC) of Room Airconditioners and other Room Air-conditioners related works in Department of Science & Technology, Technology Bhavan, New Delhi. The work will include comprehensive annual maintenance contract of room air conditioners & stabilizers fitted with air conditioners and other room Airconditioners related works such as dismantling, re-installation, gas charging, supply of air conditioner stands, supply of stabilizers (ISI Marked) and other requirements to upkeep the functionality of the air conditioners and the works, as per the requirement of the Department.

2. Firms are required to apply for registration along with following information:-

- a) Type of agency held & nature of services offered
- b) Sales tax/ VAT registration certificate
- c) Certified copy PAN card
- d) Dealership certificate of two types of leading air-conditioners having registered with DGS&D.
- e) Attested copy of proof of registration for service contract existing with other Govt/ Semi Govt/ Central Autonomous bodies/ CPWD/ PWD/ Railways etc.

Cont'd....02/-

- f) Copies of past performance with Govt. Departments during the last three years. This will include copies of work orders and completion certificates.
- g) Copies of existing contracts, if any, with Govt. Departments for AMCs of Airconditioners.
- h) Number of Technical personnel permanently employed giving their bio-data stating their qualifications and experience details etc.
- i) Postal address/ Telephone/ FAX/ E-mail of office and work place.
- j) Name of bank & account No.
- k) Bank statement with P & L Account for the last three years.

3. Application should be submitted in the format given at **Annexure-I**. Applications received will be scrutinized and verified for authentication of information, including inspection of vendor's business premises before acceptance/ rejection of application. The department reserves the right to accept or reject any application for registration. Grant of registration by DST would not confer any guarantee for award of a work/ contract by DST.

4. Firms if already registered with DST for these items are also requested to submit fresh application with requisite documents for registration, stating nature of services for which they intend to be registered again addressed to **Section Officer, Admin II (B) Section, DST, New Mehrauli Road, New Delhi-16**.

5. Application may be submitted **on or before 15 Oct., 09**. Application received after 15 Oct.,2009 shall be considered at the discretion of the Department.

6. Application form may be downloaded from DST website (<http://dst.gov.in>) and used for submission of application. There is no application fee required to be furnished.

7. Tender forms against limited tender enquiries shall be issued to only those firms who are duly registered with DST. Firms granted registration shall be exempted from submission of EMD.

Yours faithfully,

(Rajiv Mahendru)
Under Secretary to the Govt of India
Tel: 26590349

Application form for registration of contractors for Comprehensive Annual Maintenance Contract (AMC) and other Air-conditioning related works in Department of Science & Technology, Technology Bhavan, New Delhi.

I. Category and items to which registration is sought:

Sl No.	Category	Items	Yes/ No
1.	All Categories	All items	
2.	A	All items	
3.	B	All items	
4.	C	All items	
5.	D	All items	

Note: Preference will be given to firms seeking registration for all categories/ all items category wise

II. General Information:

1.	NAME OF THE FIRM (IN BLOCK LETTERS)	
2.	a) PERMANENT ADDRESS (OFFICE ADDRESS)	
	b) CORRESPONDENCE ADDRESS	
	c) TELEPHONE NUMBERS (i) OFFICE (ii) RESIDENCE (iii) MOBILE	
	d) FAX NO.	
	e) E-mail id	
3.	CONSTITUTION OF FIRM (i) Proprietary Concern (ii) Partnership Firm (iii) Public/ Private Ltd. Company	
	3.1. Name of the proprietor/ Partners/ Directors	
	3.2. Date of registration of the Firm	
	3.3. Copy of Banker's certificate as per Annexure - II.	
4.	Whether registered with SSI/ NSIC (furnish details with copies of certificates)	i) SSI : Yes/ No ii) NSIC: Yes/ No

PROFORMA FOR BANKER'S REPORT
(To be submitted on the Bankers' letterhead)

The Under Secretary
Administration II (B) Section
Department of science & Technology
Technology Bhavan, New Mehrauli Road
New Delhi-110016

Sub: **Financial credibility report in respect of M/s (Name of the firm with address) for the purpose of registration with Department of science & Technology, New Delhi**

Sir,

This is to certify that M/s.....
(name of the firm with address) are maintaining Current/Saving Account No with this bank branch for the last.....years. The firm has been provided with a credit limit of Rs..... This is further certified that their account with this bank has been operated in a satisfactory manner.

Yours faithfully,

()
Chief Manager
Bank/Branch with seal

LIST OF FIRMS

M/S S P ENGINEERS C-6/7, MALVIYA NAGAR NEW DELHI-110 017	M/S Indersons H-10, Main Market Rajouri Garden New Delhi-110 027
M/S Multifrig Marketing Co. Pvt. Ltd 1/12, (W.H.S.), Kirti Nagar New timber Market New Delhi-110015	M/S Suryank Fire Engineers L-229, Vijay Enclave New Delhi-110 045
M/S Paradise Aircon C-8/71, Yamuna Vihar New Delhi-110053	M/S SHREE ELECTRIC CO C-69, QUTAB ENCLAVE, PHASE I (NEAR QUTAB HOTEL) NEW DELHI-110 016.
M/S EXTREME SOLUTIONS C-61/1, ARJUN NAGAR NEAR SAFDARJUNG ENCLAVE NEW DELHI-110 029	M/S DEEP REFRIGERATION G-6, VARDHMAN COMPLEX PLOT NO.9, SAVITA VIHAR NEW YOJANA VIHAR, NEW DELHI
M/S ACE UTILITIES 259, HOG MARKET, RAJENDRA PLACE NEW DELHI	M/S JAGADAMBA REFRIGERATION & AIR CONDITIONING WORKS GH-14/541, PASCHIM VIHAR NEW ROHTAK ROAD, NEW DELHI
M/S HITACHI HOME & LIFE SOLUTIONS (I) LTD A-43, MOHAN CO-OPERATIVE INDUSTRIAL ESTATE MATHURA ROAD, NEW DELHI-110044	M/S VOLTAS LIMITED A-43, MOHAN CO-OPERATIVE INDUSTRIAL ESTATE MATHURA ROAD, NEW DELHI-110044
M/S G K REFRIGERATION 60-H, ARJUN NAGAR SAFDARJUNG ENCLAVE NEW DELHI-110029	M/S AIR EXCEL 41, NATIONAL PARK LAJPAT NAGAR, NEW DELHI
M/S NAJMUS AUTOMATION 2664, SHACHIPUR MAIN BAZAR NEW DELHI-110008	M/S SKYLINE AIR CONDITIONING ENGINEER PVT LTD E-76, LGF KALKAJI NEW DELHI-110019
M/S MAINTENANCE CORPORATION 1735/2, SHER SINGH BAZAR KOTLA MUBARAKPUR NEAR NDSE PT-I, NEW DELHI	M/S RITZY REFRIGERATION & AIR CONDITIONING ENGINEERS G-15 SHYAM NAGAR NEW DELHI-110018

M/S THE WORK SHOP 9914, AHTA THAKUR DAS SARAI ROHILLA NEW DELHI	M/S SHINING STARS REFRIGERATION CO. 1996 (GF), GALI NO.8 CHUNA MANDI, PAHARGANJ NEW DELHI-110 055
M/S METRO REFRIGERATION S 605 NEHRU ENCLAVE SCHOOL BLOCK, SHAKARPUR NEW DELHI-110 092	M/S GOPAL ENTERPRISES 2721/7 GALI SANGTARASH CHUNA MANDI, PAHARGANJ NEW DELHI-110 055
M/S S K ENTERPRISES B-124/1 S P MUKHERJEE MARKET RANI JHANSI ROAD NEW DELHI-110 005	M/S TAMANNA ENGINEERING WORKS 1767/131 SHANTI NAGAR TRI NAGAR NEW DELHI-110 035
M/S JINDAL ELECTRICALS 1749, BHAGIRATH PLACE NEW DELHI-110 006.	M/S NANAK ELECTRICAL INDIA 1547/2 JAI HIND BUILDING BHAGIRATH PLACE NEW DELHI-110 006
M/S M K ENTERPRISES F-240, ABUL FAZAL ENCLAVE PHASE II SHAEEN BAGH, OKHLA NEW DELHI-110 025	M/S SUPER ELECTRICALS 1737, BHAGIRATH PLACE CHANDNI CHOWK NEW DELHI- 110 006
M/S S R ENGINEERING WORKS D-10, PANDAV NAGAR NEW DELHI-110 092	M/S SARNA AUTO ELECTRIC WORKS SHOP NO.111, SAROJINI NAGAR RING ROAD MARKET NEW DELHI - 110 023