



Technology Information, Forecasting & Assessment Council (TIFAC)

(Department of Science & Technology, Govt. of India)

Vishwakarma Bhawan, Shaheed Jeet Singh Marg, New Delhi-110016

Call for applications / nominations for Appointment of Executive Director

Technology Information, Forecasting and Assessment Council (TIFAC), New Delhi has been established by the Government of India in 1988 with the mandate to assess the state of the art technology and set directions for future technological development in India in important socio-economic sectors. Leveraging its knowledge networking capabilities, TIFAC have implemented a wide array of programmes in many technology areas. The Organization has to play a major role in developing a strong foresight framework and network for the country by carrying out foresight studies in crucial sectors of national importance. Foresight activities are to be driven by factors like economic growth and sustainability, socio-economic and developmental imperatives, vulnerability of sectors to changes and environmental issues.

The Executive Director will be appointed after obtaining the approval of the Competent Authority based on the recommendations made by a high level Search-Cum-Selection Committee. The Search-Cum-Selection Committee will consider the applications received in response to this advertisement as well as nominations received from eminent academic persons like Fellows of Academies, Directors of National Laboratories and Vice Chancellors of Universities, etc.

A. **Name of the Post :** Executive Director
B. **Pay :** Rs. 37400-67000 (PB-IV) with Grade Pay of Rs. 10,000/-

C. **Mode of Recruitment:** Direct Recruitment / Deputation/ Contract.

D. **Tenure:** 3-5 years on attaining the age of superannuation as per extant Government of India Instructions (60 years at present), whichever is earlier.

E. **Age:** Not exceeding 52 years. The crucial date for determining the age limit shall be 1st July, 2011

F. **Qualifications:**
Essential: Doctorate in Natural/ Agricultural Sciences/ Engineering/ Technology/ Medicine from a recognized University
Desirable: (a) Original published work of high standards; (b) Evidence of high professional eminence by way of recognitions like fellowship of academies, national / international awards in science, etc.(c) Post-graduate qualifications and / or research in Management

G. **Essential Experience for Direct recruitment:**
(a) At least 16 years of experience in research and development in industrial and academic institutions and/ or Science and Technology organizations or as faculty/scientist of recognized national/ international universities/ research institutes/ corporate R&D Labs etc., out of which at least 3 years should be in managerial/ administrative capacity for science & technology programs, planning and development, budget & finance, coordination and such organizational matters;
(b) Demonstrable experience in technology forecasting studies, S&T policies and planning, studies related to economic impact of technologies, etc.

H. **Eligibility Criteria for recruitment on Deputation/Contract :** Scientists or Technologists working in the Central/State Governments / Universities / Recognized Research Institution/ Semi-Government, Statutory or Autonomous Organizations in India,
(a) (i) holding analogous post; or
(ii) 5 years regular service in the post carrying pay in the pay band of Rs. 37,400-67,000+Grade Pay of Rs. 8,900/- or
(iii) 7 years regular service in the post carrying pay in the pay bank of Rs.37,400-67,000+Grade Pay of Rs. 8,700/- or equivalent; &
(b) possessing the essential educational qualifications and experience as indicated for direct recruitment.

I. **Job Description:** The Executive Director will have the overall administrative control of TIFAC and is expected to provide high-level leadership for examining and evaluating the state of the art technologies and direction of future technological developments in various cross sectoral areas as well as in other sectors of the economy, both in India and abroad and prepare technology foresight reports, technology impact statements, for various

areas covered by the technology foresight studies, identify priorities for undertaking indigenous R&D activities, suggest strategies for technology development based on priorities and draw up specific programmes for research, enthuse and motivate scientists and other officers of TIFAC, promoting creativity and excellence and create an atmosphere conducive to harmonious functioning of TIFAC. S/he will interact and establish rapport with national and international, academic and professional institutions and ensure multi disciplinary and multi institutional cooperation towards fulfillment of the objective of TIFAC.

J. Application / Nomination Process:

Applications typed on plain paper in the format given below should be sent by post to "Shri B. K. Raichandani, Registrar, Technology Information, Forecasting & Assessment Council, Vishwakarma Bhawan, Shaheed Jeet Singh Marg, New Delhi-110016" so as to reach this address by 31st December, 2011. (The last date of receipt of application from candidates in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be 15th January, 2012).

In case of **nominations**, the eminent persons nominating a candidate may forward the candidates application along with recommendations by post so as to reach the above address by 31st December, 2011.

Persons employed in Government Departments, Autonomous Organizations and Public Sector Undertakings, should arrange to send their applications through proper channel along with duly attested copies of the up-to-date ACR dossier and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers along with the statement of penalty imposed, if any, integrity certificate, cadre clearance/ employers permission. They may however, send an advance copy so as to meet the time deadline mentioned above.

Duly attested photocopies of certificates in support of qualifications and experience should be sent with the application. **Please do not send originals.**

The envelope containing the application must be superscripted with "Application for the post of Executive Director, TIFAC, New Delhi".

B. K. Raichandani
Registrar

FORMAT FOR APPLICATION

- | | |
|--|---------------------------------------|
| 1. Name in full (in block letters) : | Passport size photograph to be pasted |
| 2. Present position : | |
| 3. Postal Address : | |
| 4. E-mail Address : | |
| 5. Phone Number (Mobile & Landline) : | |
| 6. Date of Birth : | |
| 7. Permanent Address : | |
| 8. Education Qualifications indicating chronologically the examinations passed from Bachelor's onwards | |
| 9. Present Pay Band + Grade Pay: | |
| 10. Experience : | |
| 11. List of Publications : | |
| 12. Details of awards/recognitions/fellowships of prestigious academies, citations received till January, 2011, h-index, etc. | |
| 13. Details of projects implemented (completed / in progress) | |
| 14. Any other information : | |
| 15. Declaration:
I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statements. In case, I have given wrong information, or suppressed any material fact or factual information, then my services are liable to be terminated without giving any notice or reasons thereof. I am not aware of any circumstances which might impair my fitness for employment under the Government. | |
| 16. Signature of the candidate with date: _____ | |
| Countersigned _____ | |
| (Employer) | |