

**OFFICE MEMORANDUM**

**Subject: Foundation Training Programme for Scientists and Technologists in Indian Institute of Public Administration (IIPA), New Delhi during November 14, 2011 – February 3, 2012 Nominations - regarding.**

The twelve weeks "Foundation Training Programme" for Junior Level Scientists and Technologists (with experience of 0-9 years of service) will be conducted by Indian Institute of Public Administration (IIPA), New Delhi during **November 14, 2011 –February 3, 2012** under "**National Programme for Training of Scientists and Technologists working in the Govt. sector**".


2. The programme will cover aspects and role of S&T in National Development, Issues in Science & Technology, Fiscal Policy Reforms, Expenditure Management and governance, Environmental issues, Sustainable Development, Agricultural Research, Project Formulation etc. The programme will also have a component of visit to scientific laboratories/ institutions in the country. The programme will be fully residential and accommodation will be provided in IIPA Hostel. The scientists who attend the programme successfully will be given opportunity of consideration of 1 week exposure visit to an advanced country.

3. Department of Science and Technology will bear the cost of the training programme organized through IIPA, New Delhi. The expenses related to TA/DA to the participants for joining the training programme at IIPA, New Delhi and reporting back to their respective places of duty etc. will be borne from the respective organizations.

4. Second Administrative Reforms Commission in its tenth report has recommended "Every government servant should undergo a mandatory training at the induction stage and also periodically during his/ her career..."

5. Newly recruited scientists/ technologists at the level of Scientist – 'B' and Scientist – 'C' may be nominated for the programme.

6. The nomination proforma (enclosed) along with bio-data duly signed by the controlling officer/organization may be sent to Prof. Bharati Sharma, Nodal Officer, DST Training Programmes, Indian Institute of Public Administration, I.P. Estate, New Delhi-110002 or DST Training Cell, Indian Institute of public Administration, I.P. Estate, New Delhi-110002 (website: [iipa\\_dst.org](http://iipa_dst.org); e-mail: [trgdstiipa@gmail.com](mailto:trgdstiipa@gmail.com); telefax: 011-23766431) with a copy to the undersigned.

  
(Rajiv Mahendru)

Under Secretary to the Govt. of India  
Tel: 011-26590349

To:

- All Ministries/ Departments of Government of India
- All AIs of DST
- All HODs in DST/DSOF (Department's Scientific Officers Forum)
- All Notice Boards in DST
- FICCI Cell, DST with the request to put it on DST website.



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GOVERNMENT OF INDIA  
MINISTRY OF SCIENCE & TECHNOLOGY  
DEPARTMENT OF SCIENCE & TECHNOLOGY  
TECHNOLOGY BHAWAN, NEW MEHRAULI ROAD, NEW DELHI – 110 016  
TEL No. 011-26524941, 011-26590340, FAX – 011-26864570, 011-26590340

**NOMINATION FORM**

TRAINING PROGRAMME, INSTITUTE & DATE OF TRAINING	
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NAME Prof./Dr./Mr./Ms.			
DESIGNATION:		ORGANISATION:	
DATE OF BIRTH		DATE OF ENTRY IN GOVT. SERVICE (AS GROUP 'A')	
SEX (M/F)		PRESENT PAY AND GRADE PAY:	
CATEGORY (GEN /SC/ST/OBC			
COMPLETE ADDRESS / CONTACT NUMBERS / E-MAIL			

EDUCATIONAL / PROFESSIONAL QUALIFICATIONS (GRADUATION ONWARDS)			
SL. No.	YEAR	DEGREE	UNIVERSITY/INSTITUTE

RESEARCH EXPERIENCE			
SL.NO.	YEAR	TOPIC OF RESEARCH	SPONSORING AGENCY

EXPERIENCE / POSTINGS FROM LEVEL SCIENTIST 'B' ONWARDS (IN GROUP 'A')				
SL.NO.	NAME OF THE ORGANISATION	POST HELD	FROM	TO

TRAINING ATTENDED				
SL.NO.	YEAR	NAME OF THE TRAINING PROGRAMME	NAME OF THE INSTITUTE	DURATION
SPECIFIC AREA IN WHICH SKILL UPGRADATION DESIRED		1. 2. 3.		

*Signature of the Candidate*

RECOMMENDATION BY THE CONTROLLING OFFICER

(SIGNATURE OF THE RECOMMENDING OFFICER)  
Name & Designation with Seal

N.B. : Mail this form to the concerned Training Institute under intimation to the Under Secretary (Training), DST at [trngcell.dst@nic.in](mailto:trngcell.dst@nic.in)