

Baart sarkar
Government of India
Ministry of Science and Technology
Department of Science and Technology
Administration II (B) Section
Technology Bhavan, New Mehrauli Road
New Delhi-110 016

Tender No.D-13022/1/7/2010 Admn II (B) Part III

Date: 04 June, 2010

To,

As per attached list

Sub: Limited Tender Enquiry for supply & fixing of Marmoleum Flooring from Forbo Flooring in the Extended Portion of R No.24, Administrative Block, DST, Technology Bhavan, New Delhi -16

Dear Sirs,

For and on behalf of the President of India, sealed limited tenders are invited from firms whose names are given in the attached list for supply & fixing of Marmoleum Flooring from Forbo Flooring in the Extended Portion of R No.24, Administrative Block, DST, Technology Bhavan, New Delhi -16 as per the following details:-

Sl No.	Description of work	Specification	Unit	Rate in INR	Approx qty	Total Amount
1	Supply & fixing of approved colour of Marmoleum Flooring, made up from Natural Raw materials which is permanently anti static and bacteriostatic flooring.	Make: Forbo Flooring Thickness: 2.5 mm Roll Width: 2 mtr Roll Length: Not less than 32 mtr Slip Resistance : R 9 Noice reduction : less than 5 db Indentation residual: 0.8 mm	Sq ft		485 sq ft	
2	Taxes & other statutory duties					

2. In case your firm is interested in the above said work, you are requested to quote your lowest prices in the enclosed Proforma in a sealed cover. The sealed cover containing the quotation should be super scribed "Tender for supply & fixing of Marmoleum Flooring from Forbo Flooring in the Extended Portion of R No.24, Administrative Block, DST, Technology Bhavan, New Delhi -16 not to be opened before 15th June., 2010" and should be dropped in the tender box kept near the Reception of the Technology Bhavan latest by 1500 hours on or before the 15th June, 2010. Sealed bids received within the closing time limit be opened on the same day at 1530 hrs in Raman Auditorium, WH Block in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

3. The sealed envelop must accompanied by a Demand Draft/ Pay order/ banker's cheque of Nationalized Bank for Rs.5,000/- (Rupees five thousand only) as earnest money deposit in favour of DDO, DST. The earnest money amount will be returned to the unsuccessful firm immediately after the award of the contract to successful bidders and the earnest money of the successful tenderer will be returned only after acceptance of the Performance Bank Guarantee by DST. The sealed envelop also must be accompanied by duly filled in Annexure I attached with the tender document. The registered firms are exempted from submission of Earnest Money Deposit (EMD). Successful bidder will be required to submit a performance security deposit of an amount equivalent to 5% of gross contract value (on all inclusive basis, taxes, duties, service charges, freight, insurance etc. included) in the form of Demand Draft/ Fixed Deposit Receipt/ Performance Bank Guarantee from any Nationalized Indian Bank valid upto 30 days after expiry of warranty period. Unsolicited bids from parties not invited, if received, will be rejected straightway. No representation in this regard will be considered by the Department.

4. Tendering firms fulfilling the requirements in this tender document are requested to quote their competitive lowest prices as per the requirements given in the attached schedules.

Yours faithfully,

(Rajiv Mahendru)
Under Secretary to the Govt of India
Tel: 26590349

Copy to: FICCI, DST: For posting the complete tender document on Department's website

Cont'd...02/-

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IMPORTANT INFORMATION, GENERAL INSTRUCTIONS

And terms & conditions

Sl No.	Description	Contents
1.	Purchaser	THE PRESIDENT OF INDIA
2.	Single bid system	This tender will be processed in single bid system
3.	Firm and fixed rates	Prices should be quoted on net destination basis at DST (inclusive all duties, taxes, VAT/ service charges, insurance, freight etc.) and firm & fixed price basis. The prices/rates quoted should be indicated in words as well as in figures and in INR only. Request for enhancement of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for enhancement of prices/contracted rates shall be rejected straightaway without any consideration.
4.	Non-transferability	This tender is non-transferable.
5.	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
6.	EMD	The sealed envelop must accompanied by a Demand Draft/ Pay order/ banker's cheque of Nationalized Bank for Rs.5,000/- (Rupees five thousand only) as earnest money deposit in favour of DDO, DST.
7.	Performance Security	Successful bidders awarded the work order for carrying out the jobs on the basis of this Tender Enquiry shall be required to furnish a Performance Security of the stipulated amount in the form of DD/ Pay order, Fixed Deposit Receipt (FDR) or Bank Guarantee from any Nationalized Indian Bank to be submitted within 15 days of the receipt of the Contract by them. The format for Performance Bank Guarantee (PBG) will be provided by DST along with the work order. In the event of failure on the part of the successful bidder awarded the Contract to furnish Performance Security, the contract awarded shall be cancelled and repurchase made on contractor's risk and cost. Non-submission of PBG in prescribed format or submission by other mode shall be viewed adverse performance which may further lead to de-registration/ suspension of business dealing with the Department.
8.	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letterhead/ Quotations will not be accepted and ignored straightaway.
9.	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances.
10.	Time & date of receipt and opening of bids	In the event of any confusion, the time set in the clock in the room of Under Secretary (Admn.II-B) will be taken as standard and decisive. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices.
11.	Purchaser's right	Purchaser reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
12.	Purchaser's Address & Work site	The bid should be addressed to "Under Secretary, Admin II (B) Section, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-16 and dropped in the Tender Box of Admn. II B Section kept near Reception Room at the entrance of Technology Bhavan, New Mehrauli Road, New Delhi on or before at 1500 hours on 15th June, 2010. In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to Under Secretary, Admn.II B or S.O. Admn II B, DST before expiry of the closing time.
13.	Duties & Taxes	Tenderers are requested to enclose a copy of their valid VAT registration Certificate and PAN Details.

Cont'd....03/-

Sl No.	Description	Contents
14.	Inspecting Officer	Authorized representative of DST, New Delhi
15.	Inspection Authority	Department of Science and Technology (DST), Technology Bhavan, New Delhi or any party, a Govt. agency, so authorized by DST.
16.	Job Execution period	Within one month from the date of receipt of supply/ work order, date as indicated in the supply order.
17.	Dispatch instructions	Stores are required to be delivered at the Technology Bhavan premises on free delivery to the consignee's premises/ freight paid basis.
18.	Token Liquidated Damages	In case the firm does not complete the work within the work execution period as stipulated, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to ½ % per week of the price of any stores which the contractor has failed to execute/ deliver/install within the stipulated time limit. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not exceed 10% of the total contract price.
19.	Warranty	Six months comprehensive from the date of completion of job. Any complaint shall be attended within a response time of 48 hours on 24X7 basis. Any defects in workmanship or deterioration in the quality or deviation to tender specifications coming to notice shall be rectified at site within 72 hours of the reporting of the same to the contractor. If system is required to be picked up and taken to contractor's premises for removing the defects, the same shall be picked up from the consignee latest by the next working day and dropped back to the consignee within 07 working days. Any component required to be replaced within the warranty period shall be totally new component and not reconditioned or repaired component.
20.	Scope of Work	Supply & fixing of Marmoleum Flooring from Forbo Flooring in the Extended Portion of R No.24, Administrative Block, DST, Technology Bhavan, New Delhi -16
21.	Qualifying requirements	The firms/ contractors should be registered with tax department or any other agency which is entrusted with collecting the tax which is leviable on maintenance contract (TIN No. & PAN NO).
22.	Validity of tender	Tender shall be kept valid for acceptance by DST for a period not less than 60 days after the tender opening date.
23.	Rates	a) Rate should be quoted per unit basis as mentioned at Page No.1 of this Tender Document. b) During the entire period of the contract, no request for any increase in rates will be entertained.
24.	Award of contract	a) The Department will award the contract to the tenderer whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price. b) Notwithstanding the above, the Department reserves the right to seek previous work orders, references etc. and to accept or reject any quotations and to cancel the process and reject all tenders at any time prior to award of contract. c) The tenderer whose rate is accepted will be notified of the award of contract by the Department prior to expiration of the tender validity period. The terms and conditions stipulated in the tender document shall be fully applicable to the resultant contract and taken as an integral part of the contract concluded on the basis of this Tender Enquiry.
25.	Terms of payment	The payment shall be made in full after execution of entire job. No request for advance payment or part payment will be entertained. The bill (in triplicate) be submitted to the undersigned after execution of job.

Cont'd....04/-

Sl No.	Description	Contents
26.	Submission, acceptance and rejection of tender	<p>a) A complete set of the tender document may be collected personally from Section Officer Admin II (B), Department of Science & Technology, New Delhi. Complete tender document is available on Departmental website: http://dst.gov.in and may be downloaded and used for submission of the bid. The envelop containing the quotation should be duly sealed and super-scribed as "Tender for supply & fixing of Marmoleum Flooring from Forbo Flooring in the Extended Portion of R No.24, Administrative Block, DST, Technology Bhavan, New Delhi -16. The sealed envelop should be dropped in the tender box kept [Tender Box Admin II (B)] near the reception of Technology Bhavan on or before 3.00 PM on 15th June., 2010 which will be opened on the same day at 3.30 PM in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.</p> <p>b) Tenders which are not complete in all respects are liable to be rejected.</p> <p>c) While submitting the tender for this work the tenderers will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document. Any doubts or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this Tender Enquiry, may be got clarified from DST at least 03 days before tender closing date. Requests for postponing the tender opening date for the same shall not be accepted by DST.</p> <p>d) Tenderers will indicate the complete address of their firm/ office along with telephone numbers.</p> <p>e) Contract shall be awarded to the firm offering the lowest / net bundled price and not with reference to the lowest prices quoted for the sub-items. However, if prices for each & every item are not quoted, Net- bundled price offered shall not be accepted.</p>
27.	Inspection Authority & Inspecting Officer	Department of Science & Technology and Authorized representative of DST, New Delhi-16.
28.	Paying authority	Controller of Accounts or his authorized representative, Pay & Accounts Office, DST, New Delhi-110016
29.	General terms & conditions	<p>a) The contractor shall observe all security provisions as applicable to the offices of the DST which comes under the security cover by the Home Ministry. Any violation shall be his responsibility.</p> <p>b) DST reserves the right to abandon or terminate the contract at any time without assigning any reason.</p> <p>c) The tenderer shall not enter into sub contract with any person or transfer the contract or any benefit there under to any person or firm without written approval of the Department.</p>
30	Applicable law	The resultant contract shall be interpreted in accordance with the laws of Union of India. Settlement of disputes, if any, emanating from resultant contract shall be subject to jurisdiction in Delhi.
31	Disputes	Any disputes/ differences arising shall be settled through arbitration. The purchaser and contractor shall first try to resolve the differences/ disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either the purchaser or the contractor shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.
32	Tender Document	A complete set of the tender document may be collected personally from Section Officer Admin II (B), Department of Science & Technology, New Delhi. Complete tender document is available on Departmental website: http://dst.gov.in and may be downloaded and used for submission of the bid.
33	Acceptance of offer	Item-wise price should be quoted. For award of contract, the net bundled price of the work will be considered.
34	Tender fee	Nil

Cont'd....05/-

Department of Science & Technology
Admin II (B) Section
Contractor's details

Supporting documents be annexed with the application form (Applications found deficient in any respect are liable to be rejected without further correspondence)

Sl No.	Description	Information				
01	Name of the Firm					
02	Nationality					
03	Address (attach separate paper for addresses of other offices)	Regd. Office				
		Head office				
04	Telephone Numbers	Landline No.				
		Mobile No.				
		Fax No.				
		E-mail address				
05	Other Details	PAN Details				
		VAT Registration Number				
06	Constitution	Individual				
		Sole Proprietorship Concern				
		Partnership Firm				
		Public Ltd. Company				
		Private Ltd. Company/ Public Sector Enterprises/ PSU				
07	If partnership firm/ If company, Name of all Partners/ Directors or Board					
08	Is the Individual/ sole Proprietor/ any Partner of the Firm/ Director of Company	Dismissed Government Servant	yes		No	
		Removed from approved list of contractors	Yes		No	
		Demoted to a lower class of contractors in CPWD/ PWDs	Yes		No	
		Convicted by a court of law	Yes		No	
		Retired official of Govt of India within last one year	Yes		No	
		Director or partner of any other company/ firm with CPWD/ PWDs or any other Govt Department	Yes		No	
		Member of Parliament or any State Legislative Assembly	Yes		No	
		If answer to any of the above is "Yes", furnish details on a separate sheet				
09	a) Name of the person holding power of attorney					
	b) Nationality					
10	Name of the Bankers with full details/ orders					

Signature of the bidder

Cont'd...06/-

11	EMD details				
12	Place of business				
13	Is any person working with the applicant a near relative of the official of DST? If yes, give details	Yes		No	
14	Certificates				
	a)	I/ we (including all partners) certify that I/ we have read the Terms & Conditions mentioned in the tender enquiry form and shall abide by them			
	b)	I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by DST/ Government.			

Signature of the bidder

ont'd.....07/-

List of firms

**M/s Sunil Kumar Sinha
D-141 Lal Kuan Chungi 3
M B Road
New Delhi-110044**

**M/s Satnam Singh Contractor & Builder
B-204 2nd Floor
Mansoraber Garden
New Delhi-110015**

**M/s Prominent Builders
2205 Raj Guru Road
Pahar Ganj
New Delhi-110055**

**M/s J P Meena
B-25, Type- I, ESI Complex
Okhla Phase I
New Delhi-110020**

**M/s Y P Enterprises
1512 A Maruti Vihar
Gurgaon
Haryana**

**M/s Bumbrah Electric Company
2205/5 Raj Guru Road
Chuna Mandi, Pahar Ganj
New Delhi-110055**

**M/s Janta Electric Works
7, DDA Market
Madhuban Colony
New Delhi-110092**