



भारत सरकार
Government of India
विज्ञान और प्रौद्योगिकी मंत्रालय
Ministry of Science and Technology
विज्ञान और प्रौद्योगिकी विभाग
Department of Science and Technology
प्रशासन अनुभाग
Administration II (B) Section

No.D-20013/1/2009-Admn.II(B)

Dated the 24th Feb., 2009.

To

M/S. _____
(As per list)

Subject: Limited Tender Enquiry for awarding contract for disposal of waste paper, daily office sweep and old newspapers/magazines etc. on annual off-take basis in the Department of Science and Technology.

Dear Sirs,

Sealed quotations are invited from you/bidders registered for disposal of the subject item with DST, for the disposal of daily office sweep, old newspaper/magazines, etc., from the Technology Bhawan during the year 2009-10, on annual off take basis.

TERMS AND CONDITIONS

1. The period of contract will be from 01.04.2009 to 31.03.2010 which can be extended for a further period of one year with mutual agreement.
2. Each quotation must be accompanied by an Earnest Deposit of Rs.15000/- (Rupees fifteen thousand only) in the form of Bank Draft or Pay Order drawn in favor of DDO, DST, New Delhi. The EMD amount will be refunded to the unsuccessful bidders within one month of the award of the contract.
3. EMD of the bidders who withdraw or rescind their offer within the validity period of 60 days shall stand forfeited. No representation in this regard shall be entertained by the Department.
4. The successful bidder awarded the contract will have to deposit the entire contract amount in lump-sum. Quotations based on payment in instalments or imposing any other similar condition shall be treated as unresponsive and ignored straightaway.

5. The successful bidder awarded the contract shall be required to submit the entire quoted amount within 10 days of the notification of the award either in cash to the cashier in DST or in the form of a Demand Draft/Pay Order drawn in favor of DDO, DST. Payments in any other form like Bank Guarantee/Cheque etc. shall not be accepted under any circumstances. EMD of the successful bidder shall be returned only after realization of the full quoted amount in lump sum by the Deptt. In the event of failure of the successful bidder to deposit the lump sum with the stipulated time limit, the EMD amount shall stand forfeited.
6. Bidders quoting against this enquiry should submit an attested copy of PAN No. along with the quotation.
7. The quantity of the waste materials to be disposed off during the contract period may be around 25 tonnes (approx.). This is only a rough estimate and no guarantee can be given of the exact quantity to be disposed off.
8. The Contractor will be required to lift the office sweep/waste paper, old newspapers, magazines, etc., from designated place at least twice a month and as and when called upon to do so by the Department. Segregation of the materials in the campus will not be allowed. All the expenses in connection with lifting of the materials will be borne by the contractor and no liability in this regard will devolve on the Department of Science & Technology.
9. The lifting of materials, as stated in para (8) above, will be done by the contractor on any working day between 10.00 AM to 5.00 PM. The contractor will have to inform the department at least two days in advance of the intended date of lifting of the materials.
10. The contractor will be required to bring his own vehicle for lifting the materials and will employ his own laborer, bags, etc., for packing and lifting of the materials. No assistance will be rendered in this regard by the Department.
11. The contractor shall ensure cleaning the area after lifting the waste materials.
12. The lifting of the waste materials shall be undertaken strictly under the supervision of the Caretaker, DST or any other officer nominated for the purpose by the Department. The lifting of the waste materials will be allowed from the places designated for the purpose only and taken out of the DST premises only after issuance of necessary security/gate pass. Under no circumstances shall the contractor lift any material lying inside any of the buildings in the Technology Bhawan campus.

13. The contractor shall not be permitted to sublet the contract/authorize any sub-contractor or any other firm to collect the material on his behalf. Failure to remove the waste papers, etc., twice in a month, or as and when called upon to do so without any unjustifiable reasons will be treated as a breach of contract and in that case the Department will have the right to cancel the contract. In such an event of cancellation of contract on account of failure to comply with the terms and conditions of the contract, the lump-sum amount deposited at the time of award of the contract shall stand forfeited and refund claim from the contractor shall NOT be entertained. No representation will be entertained in this regard.

14. The sealed quotation contained in an envelope superscribed "Quotations for disposal of daily office sweep, newspapers/magazines, etc." may be dropped in the Tender Box of Admn.II(B) Section kept near the Reception Room at the entrance of the Technology Bhawan, New Delhi latest by **3.00 p.m. on 16.03.2009**. Quotations received after due date and time will not be considered under any circumstances. The quotation will be opened on the same date at 4.00 p.m. in the presence of the authorized representatives (holding a letter of authority from the quoting firms) of such bidders who may wish to be present.

15. Bidders are requested to keep their offer open for acceptance up to May, 2009. Offers with shorter validity shall be ignored.

16. This enquiry is a limited tender enquiry and is intended to invite quotations from the parties as per the approved list given with the tender enquiry. Quotations received from other than those which names appear in the list will not be considered.

17. In case of any dispute, the decision of the Head of Department (HOD) will be final and binding. Appeal against the decision of HOD shall lie to the Joint Secretary (Admn.).

(Rajiv Mahendru)
Under Secretary to the Govt. of India
Tel. No.26590349.

Tender Inquiry No.D-20013/1/2009-Admn.II(B) dated 24 Feb., 09

By Regd. Post

1. M/s National Trading Co.,
1886, bazaar Turkman Gate
New Delhi.
2. M/s Nisar & Sons
L-2, DDA Flats, Turkman Gate
Delhi – 110 005\6.
3. Sh. Naresh Kumar Sharma (Contractor)
171, Hari Nagar Ashram
New Delhi – 14.
4. M/s G.S. Nagpurwala
C-14, Turkman Gate
DDA Flats, New Delhi.
5. Sh. Ram Samujh Wasts Paper Merchant
C/113, DDA Flats
Mata Sundari Marg
New Delhi – 110 012.
6. M/s Salim Wast Paper Contractor
113-C, Mata Sundari Road
New Delhi – 110 002.
7. M/s Abul Husain
K-554/2, Nizam Nagar Basti
Hazrat Nizamudin
New Delhi – 13
8. M/s Rajkumar Waste Paper Merchant
A-97, DDA Flats
Mata Sundari Marg
New Delhi.
9. M/s Mohammad Husain
5/78 Nizam Nagar Basti
Hazrat Nizamuddin
New Delhi – 110 013.

10. M/s Hira Sons
5263, Bharat Nagar
Pahar Ganj, New Delhi – 110 055.
11. M/s Raj Kumar Trading Co.
5264, Bharat Nagar
Pahar Ganj, New Delhi – 110 055.
12. M/s Safiq Ahmad
Waste Paper Merchant
Shop No. 4, Behind Gulab Bhawan
Bhadur Shah Zafar Marg,
New Delhi-110002.
13. M/s Imran Wastage Papages Suppliers,
194, Shahpur Jat,
New Delhi
14. M/s Royal Waste Paper Store,
F-23, DDA Flat, Sheesh Mahal,
Ganj Mir Khan, Near Delight Cinema,
New Delhi –110002.
15. M/s Surendra Waste Paper Co.
S-604 B, Nehru Enclave,
School Block,
Shakar Pur, Delhi-110092.
16. M/s Salman Waste Paper & Crap Contractor,
7/A DDA Flat,
Mata Sundri Road,
New Delhi.