

NO.12-04/06. Admn.II-A
Government of India
Department of Science and Technology
(Administration-II-A Section)
Technology Bhawan, New Mehrauli Road, New Delhi-110 016

Date: 12.01.2009

Subject :- Sealed Limited Tender for the disposal of Obsolete Items (25 Photocopier Machines and one Printer)

Department of Science & Technology, New Delhi invites sealed limited tender from the bidders for disposal of obsolete items (25 Photocopier Machines and one Printer) lying in the Technology Bhawan , on “*As is where is Basis*”.

Details for inspection, contact person, tender acceptance details are as given below:

1. Date and Time for Inspection of Items: On any working day from 14-01-2009 to 16-01-2009 (Both days inclusive) between 1100 hours to 1600 hours at Technology Bhawan, New Delhi.
2. Contact Person: Sh.B.Sahoo, Section Officer, DST, Admn.II-A Section, Hall ‘E’, Technology Bhawan, New Delhi.
3. Tender form available at : Same as above.
4. cost of Tender Document: NIL
5. Date & Time for submission of tender: latest by 1100 hours on 27-01-2009
6. Date & Time of opening of tender: 27-01-2009 at 1130 hours at Raman Auditorium, Technology Bhawan, New Delhi.

General Terms & Conditions

1. The bidders may inspect the items on a predetermined date to satisfy themselves about the items they are bidding for.
2. The items shall be sold to highest bidder, VAT will be extra as applicable. List of items are given in Annexure-I.
3. The Earnest Money Deposit (EMD) of the successful bidder shall be adjusted in the bid out forth. The EMD of unsuccessful bidders shall be returned within one month of the disposal date without any interest.
4. Items once disposed to the successful bidder shall NOT be taken back by DST under any circumstances.
5. The successful bidder has to make full balance amount in the form of demand draft in favour of Drawing & Disbursing Officer, Department of Science and Technology, payable at New Delhi within five days after confirmation failing which the offer will be cancelled and EMD stand forfeited.
6. The successful bidder shall be required to lift all the items from the Technology Bhawan to his premises within 5 days during working hours after payment of the balance amount. On the failure to do so, DST shall have full right to forfeit the Earnest Money Deposit (EMD) of the bidder. Permission to lift the material on gazetted holidays or non-working days will not be granted under any circumstances.

Special Terms and Conditions for the tender quoted

1. Quotation letter in sealed envelope should be addressed to the Under Secretary, Admin.II-A Section, Department of Science and Technology, Technology Bhawan, New Mehrauli Road, New Delhi-110 016 so as to reach him latest by 27.01.09 at 1100 hours and the same will be opened at 1130 hours on the same day in the presence of authorized representatives of the tenderers who may wish to attend the subject tender opening.
2. The quotation must reach the undersigned on or before the due date and time otherwise it shall stand rejected. Tenders received after the stipulated date and time shall not be considered due to any reason whatsoever including postal delays etc.
3. The financial bid should be quoted both in figures and words along with Sales TAX/CST if any. Any overwriting or erasing in the figure shall not be considered for acceptance of the rates offered by the tenderer. VAT shall be borne by the tenderer.
4. Tenders should quote their TIN No. along with documentary proof.
5. DST reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
6. Each page of the tender should be signed by the bidder(s).
7. Incomplete and unsigned quotations are liable to be rejected.
8. An Earnest Money Deposit (EMD) of Rs. 15,000/- (Rupees fifteen thousand only) must accompany each quotation by way of an account payee Demand Draft from

any nationalized bank drawn in the favour of Drawing Disbursing Officer, Department of Science and Technology, payable at New Delhi. Bids received without the EMD shall be rejected straightaway. Cheques /money order/cash in lieu shall not be accepted.

9. The EMD will not attract any interest.
10. For Financial evaluation, the highest bidder shall be chosen based on the amount quoted and fulfilling the tender conditions.
11. No assistance whatsoever shall be provided by this department for lifting the items for disposal. The successful bidder shall have to make his own arrangements of labour and vehicle etc. for shifting the materials to his site, at his own cost.

(RAJIV MAHENDRU)
UNDER SECRETARY TO THE GOVERNMENT OF INDIA
Tel: 26590349

Tender Form For Disposal of obsolete items (Photocopier Machines and one Printer).

Name & Address of the tenderer _____
(in capital letters) _____

Telephone No. _____

Details of EMD Bank Draft/Pay order No _____
(Amount Rs.) _____

I/We Quote:

I/We have inspected the obsolete items (Photocopier Machines and one Printer) and am/are interested to purchase the same on "**As is where is Basis**".

My/Our offer for the items is given below:-

Our Offer is Rs. _____ /-

In words(Rupees _____ only)

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Government of India, Department of Science and Technology, New Delhi.

(Signature of the Tenderer)

Date:

To,

The Under Secretary,
Administration-II-A Section,
Department of Science and Technology,
New Mehrauli Road,
New Delhi-110 016