



भारत सरकार
Government of India
विज्ञान और प्रौद्योगिकी मंत्रालय
Ministry of Science and Technology
विज्ञान और प्रौद्योगिकी विभाग
Department of Science and Technology
प्रशासन अनुभाग
Administration Section

File No.D-13013/1/1/2007 Admn II (B)

Date: 26 Mar 08

To,

As per attached list

Sub: Supply of Wall Mounted & Pedestal Fans

Sir,

I am directed to say that this Department intends to place an order for purchasing of wall mounted and pedestal fans of 400 mm sweep for each case for the use in this office. You are requested to furnish the rates in the sealed envelop of any brand as per following format:-

Sl No.	Type of fans	Usha	Khaitan	Polar	Crompton	Any other
01	Wall Mounted 400 mm sweep, Metal Blade					
02	Pedestal 400 mm sweep, Metal Blade					

2. The supply will be subject to the following terms and conditions:-

- Warranty: - As per company's specifications
- Delivery: - Within 10 days from the date of issue of supply order at DST site
- Acceptance: - All the items should be as per specifications. Any discrepancies shall be replaced free of cost and after successful functional test.
- Installation: - Cost is including installation charges.
- Taxes: - Taxes all inclusive.
- Mode of payment: - The payment shall be made after the receipt and proper functioning of the fans. The bill (in triplicate) be sent to the under signed.

3. The sealed envelop should be super scribed as "**Quotation for fans**". The sealed envelop should reach the **Section Officer, Admin II (B), DST on or before 2 PM on 11 Apr 08** which will be opened on the same date at **03:30 Pm** in the presence of such tenderers who wish to be present. The department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

Yours faithfully,

(L K Chawla)
Under Secretary to the Govt. of India