A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b,c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organsiation and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

1. **Organisation and Function**

S. No.	Item	Details of disclosure	Remarks/ Reference Points
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	https://dst.gov.in/contactus
		(ii) Head of the organization	https://dst.gov.in/ The home page gives the details of the Hon'ble Minister for S&T
		(iii)Vision, Mission and Key objectives	www.dst.gov.in/about-us/mission-objectives – Gives details of Missions & objectives of DST
		(iv)Function and duties	www.dst.gov.in/about-us/mandate – Gives details of mandate and responsibilities of DST
		(v) Organization Chart	https://dst.gov.in/about-us/organization-structure – Gives the organisation chart of DST.
		(vi)Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the	https://dst.gov.in/introduction – Genesis of the department. https://dst.gov.in/former-secretaries – Details of- former Secretaries.

		committees/ Commissions constituted from time to time have been dealt	
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	https://dst.gov.in/sites/default/files/Work%20Allocation_0.pdf
		(ii) Power and duties of other employees	
		(iii) Rules/ orders under which powers and duty are derived and	
		(iv) Exercised	
		(v) Work allocation	
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	Manuals referred for procurement of goods and services and CPWD related matters are available at following links: https://doe.gov.in/manuals# https://cpwd.gov.in/Publication/worksmanual2014.PDF
		(ii) Final decision making authority	
		(iii) Related provisions, acts, rules etc.	**CCS (Conduct) Rules** (https://dopt.gov.in/ccs-conduct-rules-1964 and https://doptcirculars.nic.in/Default.aspx?URL=7aTU42EPuALu%20)
		(iv) Time limit for taking a decisions, if any	
		(v) Channel of supervision and accountability	
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	**CCS (CCA) Rules** (https://dopt.gov.in/ccs-cca-rules-1965-0 and https://doptcirculars.nic.in/Default.aspx?URL=j2O6z8UzPGCS%20
		(ii) Norms/ standards for functions/ service delivery	
		(iii) Process by which these services can be accessed	

			Links related to various programmes of DST
		(iv) Time-limit for achieving the targets	
		(v) Process of redress of grievances	**1. Scientific & Engineering Research**
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction.	http://dst.gov.in/scientific-programmes/scientific-engineering-research/mega-facilities-basic-research
		(ii) List of Rules, regulations, instructions manuals and records.	http://dst.gov.in/innovation-science-pursuit-inspired-research-programme
		(iii) Acts/ Rules manuals etc.	http://dst.gov.in/rd-infrastructure-0
			http://dst.gov.in/science-and-technology-yoga-and-meditation
			http://dst.gov.in/programme-science-students
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/human-resource-development-and-nurturing-young-talent-swarnajayanti-fellowships-scheme
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/national-science-technology-management-information-system-nstmis
			http://www.serb.gov.in/home.php
			http://dst.gov.in/cognitive-science-research-initiative-csri
			2. Technology Development

			http://dst.gov.in/technology-development-and-transfer
			http://dst.gov.in/ngcma
			http://dst.gov.in/natural-resources-data-management-system
			http://dst.gov.in/climate-change-programme
			http://dst.gov.in/joint-programme-electric-mobility-and-technology-foresighting
			http://dst.gov.in/interdisciplinary-cyber-physical-systems-icps-division
			3. **International S&T Cooperation** http://dst.gov.in/international-st-cooperation
			4. **S&T for Socio Economic Programme** http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-council-science-technology-communication-ncstc
			http://dst.gov.in/seed-home
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-science-technology-entrepreneurship-development-board-nstedb
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/state-

			science-technology-programme
			5. **Technology Missions Division**
			http://dst.gov.in/water-technology-initiative-programme-wti
			http://dst.gov.in/clean-energy-research-initiative
			https://dst.gov.in/scientific-programmes/mission-nano-science-and-technology-nano-mission
			https://nsmindia.in/
			6. **Women Scientists Program**
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs
			http://www.nstedb.com/new-programmes.htm
			http://www.dst.gov.in/sites/default/files/Guidelines_NCSTC_revised.pdf
			https/onlinedst.gov.in/projectproposalformat.aspx www.online-wosa.gov.in. http://www.nstmis-dst.org/newsite/guidelines-and-format.aspx
			www.onlinedst.gov.in www.online-inspire.gov.in and www.fist-dst.org.

			http://dst.gov.in/administrationfinance/recruitment-cell http://dst.gov.in/administrationfinance/integrated-finance https://dst.gov.in/administrationfinance/office-chief-controller-accounts https://dst.gov.in/internal-complaints-committeeicc-women
			Various rules/regulations being referred for discharge of official business are available at following links: https://doe.gov.in/orders-circulars# https://darpg.gov.in/relatedlinks/rules-and-manuals https://doptcirculars.nic.in/Default.aspx?URL=ZM4K6qdVPd6t%20 https://doptcirculars.nic.in/Default.aspx?URL=N3ySoso0m9C9%20 https://cghs.gov.in/index1.php?lang=1&level=1&sublinkid=5788&lid=3693
		(iv) Transfer policy and transfer orders	Link is being generated.
1.6	Categories of	(i) Categories of documents	www.dst.gov.in/documents

	documents held by the authority under its control [Section 4(1)(b)(vi)]	(ii) Custodian of documents/categories	
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	**I. Subordinate Offices**:
		(ii) Composition	1. Survey of India (www.surveyofindia.gov.in)
		(iii) Dates from which constituted	2. National Atlas & Thematic Mapping Organisation (www.natmo.gov.in)
		(iv) Term/ Tenure	**II. Autonomous Institutions/ Professional Bodies/ Statutory Bodies/ Scientific Wings Abroad**
		(v) Powers and functions	
		(vi) Whether their meetings are open to the public?	www.dst.gov.in/autonomous-st-institution
		(vii) Whether the minutes of the meetings are open to the public?	**Committees etc by programme Divisions**
		(viii) Place where the minutes if open to the public are available?	Links related to various programmes of DST:
			1. Scientific & Engineering Research
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/mega-facilities-basic-research http://dst.gov.in/innovation-science-pursuit-inspired-research-programme

			http://dst.gov.in/rd-infrastructure-0
			http://dst.gov.in/science-and-technology-yoga-and-meditation
			http://dst.gov.in/programme-science-students
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/human-resource-development-and-nurturing-young-talent-swarnajayanti-fellowships-scheme
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/national-science-technology-management-information-system-nstmis
			http://www.serb.gov.in/home.php
			http://dst.gov.in/cognitive-science-research-initiative-csri
			http://dst.gov.in/scientific-programmes/impacting-research-innovation-and-technology-imprint
			http://dst.gov.in/vajra
			2. **Technology Development**
			http://dst.gov.in/technology-development-and-transfer
			http://dst.gov.in/ngcma
			http://dst.gov.in/natural-resources-data-management-system
			http://dst.gov.in/climate-change-

			programme
			http://dst.gov.in/joint-programme-electric-mobility-and-technology-foresighting
			http://dst.gov.in/interdisciplinary-cyber-physical-systems-icps-division
			3. **International S&T Cooperation**
			http://dst.gov.in/international-st-cooperation
			4. **S&T for Socio Economic Programme**
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-council-science-technology-communication-ncstc
			http://dst.gov.in/seed-home
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-science-technology-entrepreneurship-development-board-nstedb
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/state-science-technology-programme
			5. **Technology Missions Division**
			http://dst.gov.in/water-technology-initiative-programme-wti
			http://dst.gov.in/clean-energy-research-initiative

			http://dst.gov.in/scientific-programmes/mission-nano-science-and-technology-nano-mission https://nsmindia.in/ **6. Women Scientists Program** http://dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs www.onlinedst.gov.in www.online-inspire.gov.in and www.fist-dst.org. http://dst.gov.in/administrationfinance/recruitment-cell http://dst.gov.in/administrationfinance/integrated-finance http://dst.gov.in/office-chief-controller-accounts http://dst.gov.in/dsts-internal-complaints-committeeicc-sexual-harrassment-workplaceshw
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	**https://dst.gov.in/about-us/email-directory**
		(ii) Telephone , fax and email ID	
1.9	Monthly Remuneration	(i) List of employees with Gross monthly	https://dst.gov.in/sites/default/files/DST%20salary.pdf

			remuneration	
	received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(ii)	System of compensation as provided in its regulations	
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i)	Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	https://dst.gov.in/sites/default/files/CPIO%20list.pdf
		(ii)	Address, telephone numbers and email ID of each designated official.	
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))		No. of employees against whom disciplinary action has been	
		(i)	Pending for Minor penalty or major penalty proceedings	3
		(ii)	Finalised for Minor penalty or major penalty proceedings	Nil
1.12	Programmes to advance understanding of RTI	(i)	Educational programmes	Training programme was held on **26.04.2016, 18.11.2016** in DST for officers handling RTI applications. CPIOs/ Nodal Officers of DST, other Public Authorities under DST were encouraged to
		(ii)	Efforts to encourage public authority to participate in these programmes	

	(Section 26)	(iii)	Training of CPIO/APIO	participate in training and orientation workshops held by DoPT.
		(iv)	Update & publish guidelines on RTI by the Public Authorities concerned	https://doptcirculars.nic.in/Default.aspx?URL=Fa0rNMJBxQoH%20
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]			Link being generated

2. Budget and Programme

S.No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i)	Total Budget for the public authority	https://dst.gov.in/documents/budget
		(ii)	Budget for each agency and plan & programmes	

		(iii)	Proposed expenditures	
		(iv)	Revised budget for each agency, if any	
		(v)	Report on disbursements made and place where the related reports are available	
2.2	Foreign and domestic tours (F. No. 1/8/2012- IR	(i)	Budget	

	dt. 11.9.2012)	(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of	www.dst.gov.in/documents

		goods/ services being procured, c) The works contracts concluded – in any such combination of the above-and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	Not applicable
		(ii) Objective of the programme	
		(iii)Procedure to avail benefits	
		(iv)Duration of the programme/ scheme	

		(v) Physical and financial targets of the programme	
		(vi) Nature/ scale of subsidy /amount allotted	
		(vii) Eligibility criteria for grant of subsidy	
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	http://www.dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs http://www.dst.gov.in/international-st-cooperation
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits	(i) Concessions, permits or authorizations granted by public	

		of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	authority (ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	**https://dst.gov.in/sites/default/files/Audit%20data.pdf**	

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens (ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors c) Contact	www.dst.gov.in & www.onlinedst.gov.in Beneficiaries of the INSPIRE Program have been allotted every Monday to visit DST to consult with concerned Officer of the Scheme.\ Visitors are allowed for consultation during office hours in all working days. Various formats to submit check list, project reports, format of utilization certificates are available on https://online-wosa.gov.in/wos/ **Draft Policy document on Scientific Research Infrastructure for Maintenance and Networks (SRIMAN) is uploaded on DST website inviting suggestions/comments for incorporation from various stakeholders. Link:**http://www.dst.gov.in/sites/default/files/Draft-19-July-2018-SRIMAN-Policy-Document.pdf

		details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	
		Public-private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	
		(iii)Concession agreements.	
		(iv)Operation and maintenance manuals	
		(v) Other documents generated as part of the implementation of the PPP	
		(vi)Information relating to fees,	

		tolls, or the other kinds of revenues that may be collected under authorisation from the government	
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private sector party (concessionaire etc.)	
		(ix) All payment made under the PPP project	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year (ii) Outline the Public	Links related to various programmes of DST: **1. Scientific & Engineering Research** http://dst.gov.in/scientific-programmes/scientific-engineering-research/mega-facilities-basic-research http://dst.gov.in/innovation-science-pursuit-inspired-research-programme http://dst.gov.in/rd-infrastructure-0 http://dst.gov.in/science-and-technology-yoga-and-meditation http://dst.gov.in/programme-science-students

		consultation process	http://dst.gov.in/scientific-programmes/scientific-engineering-research/human-resource-development-and-nurturing-young-talent-swarnajayanti-fellowships-scheme
		(iii)Outline the arrangement for consultation before formulation of policy	http://dst.gov.in/scientific-programmes/scientific-engineering-research/national-science-technology-management-information-system-nstmis
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	http://www.serb.gov.in/home.php http://dst.gov.in/cognitive-science-research-initiative-csri
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format (ii) Printed format	http://dst.gov.in/scientific-programmes/impacting-research-innovation-and-technology-imprint http://dst.gov.in/vajra
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost (ii) At a reasonable cost of the medium	2. **Technology Development** http://dst.gov.in/technology-development-and-transfer http://dst.gov.in/ngcma http://dst.gov.in/natural-resources-data-management-system http://dst.gov.in/climate-change-programme http://dst.gov.in/joint-programme-electric-mobility-and-technology-foresighting http://dst.gov.in/interdisciplinary-cyber-physical-systems-icps-division 3. **International S&T Cooperation**

			http://dst.gov.in/international-st-cooperation
			4. **S&T for Socio Economic Programme**
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-council-science-technology-communication-ncstc
			http://dst.gov.in/seed-home
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-science-technology-entrepreneurship-development-board-nstedb
			http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/state-science-technology-programme
			5. **Technology Missions Division**
			http://dst.gov.in/water-technology-initiative-programme-wti
			http://dst.gov.in/clean-energy-research-initiative
			http://dst.gov.in/scientific-programmes/mission-nano-science-and-technology-nano-mission
			https://nsmindia.in/
			6. **Women Scientists Program**
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs

		www.onlinedst.gov.in www.online-inspire.gov.in and www.fist-dst.org. http://dst.gov.in/administrationfinance/recruitment-cell http://dst.gov.in/administrationfinance/integrated-finance http://dst.gov.in/office-chief-controller-accounts http://dst.gov.in/dsts-internal-complaints-committeeicc-sexual-harrassment-workplaceshw

4.   **E. Governance**

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	**English (Manual for e-Project Management System usage)**
		(ii) Vernacular/ Local Language	**Not applicable**
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-	Last date of Annual updation	**July, 2018**

	IR dt 15.4.2013]		
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	**Manual of e-PMS**
		(ii) Name/ title of the document/record/ other information	**e-PMS (Registration, How to use)**
		(iii) Location where available	**e-PMS (http://onlinedst.gov.in/Documents/UserGuideDocs/epms_FAQ.pdf, http://onlinedst.gov.in/Documents/userGuideDocs/epms_PIRegistration.pdf)**
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facility	Information may be obtained from the concerned officers dealing with the programmes/ schemes, details of whom are available in the links provided under the heading "**Publicity Band Public interface**" at S.No. 3.2 to 3.5
		(ii) Details of information made available	
		(iii) Working hours of the facility	
		(iv) Contact person & contact details (Phone, fax email)	
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressed mechanism	**Public Grievances may be lodged at CPGRAMS web-portal at the following link:** www.pgportal.gov.in
		(ii) Details of applications received under RTI and information provided	**A link to RTI web-portal is being provided in consultation with DoPT RTI PMU team.**
		(iii)List of completed schemes/ projects/ Programmes	Links related to various programmes of DST: 1. **Scientific & Engineering Research**
		(iv)List of schemes/	

<table>
<tr><td></td><td></td><td>projects/
programme
underway</td><td>

http://dst.gov.in/scientific-programmes/scientific-engineering-research/mega-facilities-basic-research

http://dst.gov.in/innovation-science-pursuit-inspired-research-programme

http://dst.gov.in/rd-infrastructure-0

http://dst.gov.in/science-and-technology-yoga-and-meditation

http://dst.gov.in/programme-science-students

http://dst.gov.in/scientific-programmes/scientific-engineering-research/human-resource-development-and-nurturing-young-talent-swarnajayanti-fellowships-scheme

http://dst.gov.in/scientific-programmes/scientific-engineering-research/national-science-technology-management-information-system-nstmis

http://www.serb.gov.in/home.php

http://dst.gov.in/cognitive-science-research-initiative-csri

http://dst.gov.in/scientific-programmes/impacting-research-innovation-and-technology-imprint

http://dst.gov.in/vajra

2. **Technology Development**

http://dst.gov.in/technology-development-
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			and-transfer
			http://dst.gov.in/ngcma
			http://dst.gov.in/natural-resources-data-management-system
			http://dst.gov.in/climate-change-programme
			http://dst.gov.in/joint-programme-electric-mobility-and-technology-foresighting
			http://dst.gov.in/interdisciplinary-cyber-physical-systems-icps-division

   3. **International S&T Cooperation**

http://dst.gov.in/international-st-cooperation

   4. **S&T for Socio Economic Programme**

http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-council-science-technology-communication-ncstc

http://dst.gov.in/seed-home

http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/national-science-technology-entrepreneurship-development-board-nstedb

http://dst.gov.in/scientific-programmes/st-and-socio-economic-development/state-science-technology-programme

   5. **Technology Missions Division**

			http://dst.gov.in/water-technology-initiative-programme-wti
			http://dst.gov.in/clean-energy-research-initiative
			http://dst.gov.in/scientific-programmes/mission-nano-science-and-technology-nano-mission
			https://nsmindia.in/
			6. Women Scientists Program
			http://dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs
			www.onlinedst.gov.in
			www.online-inspire.gov.in and www.fist-dst.org.
			http://dst.gov.in/administrationfinance/recruitment-cell
			http://dst.gov.in/administrationfinance/integrated-finance
			http://dst.gov.in/office-chief-controller-accounts
			http://dst.gov.in/dsts-internal-complaints-committeeicc-sexual-harrassment-workplaceshw
			www.online-inspire.gov.in and www.fist-dst.org.
			http://www.dst.gov.in/scientific-programmes/st-and-socio-economic-

			development/national-council-science-technology-communication-ncstc http://www.dst.gov.in/scientific-programmes/scientific-engineering-research/women-scientists-programs http://www.nstmis-dst.org/
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	www.dst.gov.in/documents
		(vi) Annual Report	www.dst.gov.in/documents
		(vii) Frequently Asked Question (FAQs)	**Not Applicable**
		(viii) Any other information such as a) Citizen's Charter	https://dst.gov.in/document/citizen-charter/citizen-charter-dst-2013-being-updated
		b) Result Framework Document (RFD)	**Not Applicable**
		c) Six monthly reports on the	
		d) Performance against the benchmarks set in the Citizen's Charter	

4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	A link being created for connecting the RTI online web-portal to DST's web-site in consultation with DoPT RTI PMU.
		(ii) Details of appeals received and orders issued	
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	**Rajya Sabha** : pqars.nic.in **Lok Sabha** : pqals.nic.in

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	Audit was carried out in 2021.
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Date of appointment: In year 2020. Shri Pulok Sen Gupta, Under Secretary

		(iv)Consultancy committee of key stake holders for advice on suo-motu disclosure	No such committee exists
		(a) Dates from which constituted (b) Name & Designation of the officers	
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	In Process
		(a) Dates from which constituted (b) Name & Designation of the Officers	

6.   Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Information relating to various programs/ projects/ scholarships have been disclosed on the web-site of DST as per links provided against the points under "**Publicity Band Public interface**".
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	

	the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)		

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